

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT
REGULAR MEETING ~ BOARD OF TRUSTEES
August 9, 2016
AGENDA
DISTRICT BOARD ROOM
1919 B Street, Marysville, CA 95901**

The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.

Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [www.mjusd.com – Select: "Board" and "Agendas and Minutes"].

**5:00 P.M. ~ OPEN SESSION
CONFERENCE ROOM #1**

CALL MEETING TO ORDER

ROLL CALL

Mr. Bernard P. Rechts, President	_____
Mr. Glen E. Harris, Vice President	_____
Mr. Jeff D. Boom, Clerk	_____
Mr. Frank J. Crawford, Trustee Representative	_____
Mr. Anthony Dannible, Member	_____
Mr. Jim C. Flurry, Member	_____
Mr. Randy L. Rasmussen, Member	_____

**CLOSED SESSION
CONFERENCE ROOM #1**

The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.

1. **MATTERS PERTAINING TO STUDENTS (Education Code section 35146)**
(The Board will hear cases in closed session and return to open session to take action.)

A. EXPULSION
EH16-17/02

MOTION

2. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**
Pursuant to Government Code Section 54956.9(d)(1)
San Francisco Superior Court Case No. CPF-15-514477

DISCUSSION

3. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION: SUPERINTENDENT**
Topic: Performance Goals for 2016-17

MOTION

RECONVENE TO OPEN SESSION
5:30 P.M. ~ REGULAR MEETING
Board Room

PLEDGE OF ALLEGIANCE

Glen Harris, Vice President to the Board of Trustees.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

COMMENTS FROM BOARD MEMBERS

OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD

- ♦ **Marysville Unified Teachers' Association**
- ♦ **Operating Engineers Local Union #3**
- ♦ **California School Employees' Association #326 and #648**
- ♦ **Association of Management and Confidential Employees**
- ♦ **Supervisory Unit**

PUBLIC COMMENTS

Persons wishing to address the Board are requested to fill out a "Public Comments" card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. **Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.**

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3"

How do I get an item placed on a meeting agenda for discussion?

If members of the public wish to have an item agendaized for discussion or action, they are required to (1) submit a letter describing the issue to be agendaized in as much detail as possible; (2) speak with the board president or other board members, or; (3) speak with the superintendent. In all cases, the request must be received no less than nine business days prior to a board meeting. The Board will determine how and when to agendaize the request. The Board may not legally place an item on the agenda at a meeting except in emergency situations or where immediate action must be taken [Government Code Sections 54954.2.b.(1) and (2)].

SUPERINTENDENT'S REPORT

SUPERINTENDENT

1. APPROVAL OF MINUTES

- ♦Minutes from the regular board meeting of 7/19/16.

MOTION

2. CONSENT AGENDA

MOTION

The Board is requested to approve the Consent Agenda items under **Superintendent, Technology Department, Maintenance, Operations, and Transportation, Nutrition Services, Educational Services, Personnel Services, Facilities and Energy Management Department, Purchasing Department, and Business Services.** Please refer to details where these items are described fully.

SUPERINTENDENT

1. 2016-17 CSBA MEMBERSHIP DUES

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the membership dues to the California School Boards Association (CSBA) in the amount of \$11,229 for the 2016-17 school year.

Background~

Membership to CSBA provides services and support to the following areas: Policy Services, Leadership Development, and District and Financial Services.

Recommendation~

Recommend the Board approve the membership dues. See Special Reports, Page 1.

2. 2016-17 SUBSCRIPTION TO CSBA'S POLICY SERVICES

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the subscription to the California School Boards Association (CSBA) policy services in the amount of \$6,300 for the 2016-17 school year.

Background~

The MJUSD has contracted with CSBA to provide policy services since the new policies were adopted by the Board at the 3/11/08 board meeting.

Gamut Online = \$2,980

Fee to access policies online and have access to CSBA samples and other districts from a link on the MJUSD webpage.

Manual Maintenance Plus = \$3,320

Fee to receive three policy email updates per year.

Recommendation~

Recommend the Board approve the board policy services. See Special Reports, Page 2.

TECHNOLOGY DEPARTMENT**1. CONTRACT WITH TEC-COM FOR SDC CLASSROOM AT OLIVEHURST SCHOOL****CONSENT
AGENDA*****Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with Tec-Com for minor alterations to the special day classroom at Olivehurst Elementary School in the amount of \$2,295.

Background~

The scope of services includes, but not limited to, the following: all labor and materials to move two projectors to new locations in the room to fit with the new learning center model. This project will be funded from supportive inclusive practices grant funds (restricted one-time grant funds – fund 1).

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 3-24.

MAINTENANCE, OPERATIONS, AND TRANSPORTATION**1. CONTRACT WITH BUTTACAVOLI WINDOW AND DOOR INC FOR DISTRICT OFFICE****CONSENT
AGENDA*****Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with Buttacavoli Window and Door Inc for window replacement at the district office in the amount not to exceed \$8,336.30.

Background~

The windows in the upstairs server room at the district office have been leaking for many years and have caused water to run down through the walls into the staff lounge and into the middle of the room.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 25-46.

2. CONTRACT WITH KIZ CONSTRUCTION FOR LINDHURST HIGH SCHOOL**CONSENT
AGENDA*****Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with Kiz Construction for repairs in the main office ceiling at Lindhurst High School in the amount not to exceed \$1,800.

Background~

The ceiling in the main office of Lindhurst High School had a roof leak that caused damage to the ceiling which needs to be repaired due to mold abatement.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 47-65.

NUTRITION SERVICES

1. FRESH PRODUCE BID EXTENSION WITH THE FRUITGUYS

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve a bid extension with The FruitGuys for the period of 9/1/16-6/30/17 for the operation of the Fresh Fruit and Vegetable Program. The Nutrition Services Department was awarded the Fresh Fruit and Vegetable Program Grant for the 2016-17 school year. Produce purchases are estimated at \$180,000.

Background~

The FruitGuys were awarded the 2015-16 Fresh Produce Bid #16-1015. Bid extension conditions: "In accordance with Section 39644 of the Education Code, the Marysville Joint Unified School District reserves the right to extend the contract up to a total contract term not to exceed three (3) years, subject to the approval of the vendor (successful bidder)". The award is based on the successful year of service during the 2015-16 school year with the vendor meeting specifications and providing quality service and price. Deliveries will be made directly to school sites on a weekly basis.

Recommendation~

Recommend the Board approve the bid extension. See Special Reports, Pages 66-70.

EDUCATIONAL SERVICES

1. OUT-OF-STATE FIELD TRIP — MCAA

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the out-of-state field trip for the Marysville Charter Academy for the Arts (MCAA) to attend the Ashland Shakespeare Festival in Ashland, OR on 9/27/16–9/30/16.

Background~

MCAA is requesting to take 40 students with four district employees. Students will attend six plays and participate in acting workshops. The school site has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

Recommendation~

Recommend the Board approve the out-of-state field trip.

PERSONNEL SERVICES

1. CERTIFICATED EMPLOYMENT

CONSENT AGENDA

Lucas A. Browning, Assistant Principal/MHS, probationary, 2016-17 SY
Maricela A. Dena, Permit Teacher/Child Development, probationary, 2016-17 SY
Paula M. Graham, Teacher/JPE, probationary, 2016-17 SY
Carla M. Hulfish, Speech Therapist/DO, probationary, 2016-17 SY
Todd P. Keough, Teacher/MCK, temporary, 2016-17 SY
Tanya L. King, Teacher/CDS, probationary, 2016-17 SY
Timothy D. Moss, Teacher/LHS, probationary, 2016-17 SY
Jeremy R. Mullings, Teacher/YGS, probationary, 2016-17 SY
Claudia M. Rivera, Counselor/LHS, temporary, 2016-17 SY
Erin N. Villagomez, Teacher/OLV, probationary, 2016-17 SY

(Personnel Services – continued)

2. **CERTIFICATED RESIGNATIONS** **CONSENT**
David M. Atkinson, Teacher/LHS, other employment, 6/3/16 **AGENDA**
Tonya M. Smith, Teacher/ELA, personal reasons, 6/3/16

3. **CLASSIFIED EMPLOYMENT** **CONSENT**
Maria E. Cruz, Custodian/Maintenance Worker, 8 hour, 12 month, **AGENDA**
probationary, 8/1/16
Danielle A.K. Doroh, STARS Activity Provider/KYN, 3.75 hour, 10 month,
probationary, 8/15/16
Natalia Gallegos, STARS Activity Provider/COV, 3.75 hour, 10 month,
probationary, 8/15/16
Julie Gonzalez, Preschool Para Educator/ARB, 3.75 hour, 10 month,
probationary, 8/17/16
Laura Solorio, STARS Activity Provider/COR, 3.75 hour, 10 month,
probationary, 8/15/16

4. **CLASSIFIED PROMOTIONS** **CONSENT**
Bianca Nava-Guevara, STARS Activity Provider/LIN, 3.75 hour, 10 month, **AGENDA**
to After School Program Support Specialist/JPE, 6 hour, 10 month,
probationary, 8/15/16
Holly M. Huber, STARS Activity Provider/EDG, 3.75 hour, 10 month, to
After School Program Support Specialist/COV, 6 hour, 10 month,
probationary, 8/15/16
Toshia L. Vining, STARS Activity Provider/COR, 3.75 hour, 10 month, to
After School Program Support Specialist/COR, 6 hour, 10 month,
probationary, 8/15/16

5. **CLASSIFIED RESIGNATIONS** **CONSENT**
Katherine R. Berry, Para Educator/MHS, 3.5 hour, 10 month, continuing **AGENDA**
education, 7/17/16
Maria E. Cruz, School Bus Driver/DO, 6 hour, 10 month, personal,
7/25/16
Maricela A. Dena, Preschool Para Educator/OLV, 3.75 hour, 10 month,
accepted another position within the district, 6/30/16
Susan L. Estabrook, Para Educator/COV, 6 hour, 10 month, accepted
another position within the district, 6/30/16
Rebecca L. Sumahit, Para Educator/LHS, 3.5 hour, 10 month, accepted
another position within the district, 6/30/16
Kaozouashanou Vang, Para Educator/MCK, 3.5 hour, 10 month,
personal, 6/30/16
Chew Yang, Computer Specialist I/DO, 8 hour, 12 month, other
employment, 7/27/16

6. **CLASSIFIED RELEASES** **CONSENT**
Amanda P. Strunc, Database Analyst/DO, 8 hour, 12 month, released **AGENDA**
during probationary period, 7/21/16
Serena N. Wilden, Facilities Technician/DO, 8 hour, 12 month, released
during probationary period, 7/8/16

See Special Reports, Pages 71-77.

FACILITIES AND ENERGY MANAGEMENT DEPARTMENT

1. AGREEMENT WITH KIZ CONSTRUCTION FOR OLIVEHURST SCHOOL

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Kiz Construction for minor alterations to the special day classroom at Olivehurst Elementary School in the amount of \$6,800.

Background~

The scope of services includes, but not limited to, the following: all labor and materials to cut in a doorway between two special day classrooms (demolition, support framing, drywall patch, finish framing, and carpet inlay installation). This project will be funded from supportive inclusive practices grant funds (restricted one-time grant funds – fund 1).

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 78-97.

2. CONSTRUCTION SERVICES AND MEP RESULTS – RFQ #17-1016

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the list below of prequalified general contractors and Mechanical, Electrical, and Plumbing (MEP) contractors. The list is the result of the RFQ for these services based on competitive bid for RFQ #17-1016, districtwide. These prequalified general contractors and sub-contractors will be permitted to submit proposals on future construction projects that are budgeted to cost \$1,000,000 or more per the requirements of the Public Contract Code.

Background~

The RFQ was issued and advertised on 7/1/16 and 7/8/16, and submittals were due 7/20/16 at 2:00 p.m. Submittals were received from nine firms, and the responses were opened at the District Office on 7/20/16 at 2:00 p.m. and scored based on the RFQ requirements.

Based on the results of the submittal requirements, the following five qualified firms are prequalified (listed alphabetically).

- **BOBO Construction, Inc.**
(B – General Contracting; A – Engineering, C-9, C-20, C33, C-43, and D-28; License #183537)
- **BRCO Constructors, Inc.**
(B – General Contracting; A – Engineering; License #511602)
- **Carter- Kelly, Inc.**
(B – General Contracting; License #407415)
- **Roebbelen Contracting, Inc.**
(B – General Contracting; A – Engineering, C-8 and C-13; License #734124)
- **VandenBos Electric**
(C-10 and C-7; electrical and low voltage; License #627898)

The following firms did not qualify (listed alphabetically):

Painting and Décor, Inc., Perryman Mechanical, Inc., Turner Construction, and United Building Contractors, Inc.

Recommendation~

Recommend the Board approve staff pursuing future agreements with the five firms listed above.

(Facilities and Energy Management Department – continued)

3. THIRD INSPECTORS AGREEMENT WITH OPTIMA INSPECTIONS INC. FOR THE LHS QUAD PROJECT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Optima Inspections Inc. for DSA required inspection services for the LHS Quad Project in the additional amount not to exceed \$9,750.

Background~

The Board approved the first agreement with Optima Inspections Inc. for the LHS Quad project on 11/17/15 in the amount not to exceed \$5,280 and an additional amount not to exceed \$2,640 on 3/8/16. With this final estimated amount not to exceed \$9,750, the total will be \$17,670.

Unanticipated unsuitable soils in the frontage and two areas in the center quad required additional inspections and testing, per DSA and via the Project Inspector, in conjunction with Mid Pacific Engineering, which necessitated the need for added hours. The additional landscaping related fittings (Lemco brand), the required pressure and tork testing, and the extensive gasline fusing and pressure testing inspections were more extensive than originally anticipated.

DSA requires testing and inspection for this project, and it will be funded from general fund one-time funds (fund 1).

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Page 98.

PURCHASING DEPARTMENT

1. PURCHASE ORDERS PROCESSED IN JULY 2016

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board ratify purchase order transactions listed for July 2016.

Background~

Per Board Policy 3300, Education Code 17605, and Public Contract Code 20111, a list of purchase orders processed in July 2016 has been provided for Board review. The report is sorted by location and includes a fund recap and change order detail.

Recommendation~

Recommend the Board ratify the purchase order transactions for July 2016. See Special Reports, Pages 99-113.

BUSINESS SERVICES

1. MOU WITH PARAGON COLLEGIATE ACADEMY

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the Memorandum of Understanding (MOU) with Paragon Collegiate Academy to outline the parties' responsibilities as a charter and charter oversight body. The term of the agreement shall coincide with the charter renewal from 7/1/14-6/30/19.

(Business Services/Item #1 – continued)

Background~

At the 11/12/13 board meeting, the Board approved a five-year renewal for Paragon Collegiate Academy's charter that will expire on 6/30/19. This MOU serves to memorialize the specific responsibilities of both the charter school, Paragon, and the charter oversight body, MJUSD. Amongst the terms, Paragon will maintain a 4% budget reserve, utilize "highly qualified" teachers in all core subjects, adhere to all applicable laws governing donations and pupil fees, pay MJUSD 1% of revenue for "supervisory oversight" and provide copies of relevant documentation to MJUSD that are not confidential or privileged.

Recommendation~

Recommend the Board approve the MOU. See Special Reports, Pages 114-124.

2. 2016-17 MCAA LEASE AGREEMENT WITH ALLYN SCOTT YOUTH CENTER

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the Marysville Charter Academy for the Arts (MCAA) lease agreement with Allyn Scott Youth Center for the 2016-17 school year in the amount of \$30,000.

Background~

The MCAA has leased space at the Allyn Scott Youth Center for dance and martial arts classes for the past 12 years due to lack of facility space. The space will be used Monday through Friday 8:00 a.m. to 3:00 p.m. beginning 8/16/16 at 8:00 a.m. and ending 6/9/17 at 12:00 p.m.

Recommendation~

Recommend the Board approve the lease agreement. See Special Reports, Pages 125-128.

3. 2016-17 MOU WITH YESCA FOR CUSTODIAN/MAINTENANCE WORKER

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the MOU with the Yuba Environmental Science Charter Academy (YESCA) for a custodian/maintenance worker from 7/1/16-6/30/17.

Background~

The district will provide the following services under the MOU:

- A 3.75 FTE (3.5 hours per day) custodian/maintenance worker for the current YESCA facility located at 9841 Rices Texas Hill Road, Oregon House, CA 95962.
- The district's grounds crew shall provide landscaping and grounds work on the exterior of the facility on a routine basis.
- One (1) twenty foot (20') long conex storage box to be used exclusively by YESCA and located on their property.
- Replacement of a fire-rated door at the exterior of Room 5/6 of the YESCA facility.
- Gravel replacement and leveling for the YESCA facility's drop off circle, driveway, and/or parking lot (subject to funding).

Recommendation~

Recommend the Board approve the MOU. See Special Reports, Pages 129-134.

❖ **End of Consent Agenda** ❖

NEW BUSINESS

PERSONNEL SERVICES

1. AGREEMENT WITH TOM SAMSON FOR CONSULTANT SERVICES AT MHS MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Tom Samson to provide direct support services to Marysville High School at-risk students, its teachers, and site administrators for the 2016-17 school year (185 service days) in the amount of \$37,500 from 8/10/16-6/30/17.

Background~

Through academic, social, and behavioral counseling, Tom Samson will assist the site in promoting increased student achievement and success. By way of illustration, the services shall consist of, but not limited to, the following: student counseling, community outreach for student support, and site outreach for student support.

Onsite support services of one hundred eighty-five (185) eight (8)-hour days beginning on 8/10/16-6/30/16. 185 Service days must be rendered in order to receive compensation equal to, but not to exceed, annual total as reflected in the agreement. An amount equal to a daily average shall be deducted from monthly total of \$3,409.09 for non-service days each month.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 135-145.

2. AGREEMENT WITH RICK WISE FOR CONSULTANT SERVICES AT YGS MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Rick Wise to provide direct support services to Yuba Gardens Intermediate School at-risk students, its teachers, and site administrators for the 2016-17 school year (185 service days) in the amount of \$37,500 from 8/10/16-6/30/17.

Background~

Through academic, social, and behavioral counseling, Rick Wise will assist the site in promoting increased student achievement and success. By way of illustration, the services shall consist of, but not limited to, the following: student counseling, community outreach for student support, and site outreach for student support.

Onsite support services of one hundred eighty-five (185) eight (8)-hour days beginning on 8/10/16-6/30/16. 185 Service days must be rendered in order to receive compensation equal to, but not to exceed, annual total as reflected in the agreement. An amount equal to a daily average shall be deducted from monthly total of \$3,409.09 for non-service days each month.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 146-156.

If the Board did not complete all items on the closed session agenda, they will continue closed session.

[illegible]

SCHOOL BOARD MEETING FORMAT

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

- * Posted on the MJUSD district website at www.mjusd.com.
- * Posted on the Public Notice Bulletin Board at the MJUSD District Office at 1919 B Street, Marysville, CA 95901 [located in the hallway outside the Superintendent's Office, Room 101].
- * Emailed to all employees of the district, the Appeal-Democrat, and KUBA.

Agenda
8/9/16